

101st Meeting**Wednesday 18th September, 2019**

Meeting held at:

ECCE 12 Firenze Fiera - Fortezza da Basso, Viale Filippo Strozzi, 1, 50129 Firenze, Italy

Minutes

09.30 h Start

1) Introductions and apologies (includes safety briefing)

Present: B. Fabiano (Chairman), A. Bernatik (Secretary), V. Cozzani, A. Gajek, T. Meyer, H.J. Pasman, A. Pey, G. Reniers, M. Schwaninger**Apologies:** E. De Rademaeker, R. Koivisto, F. Babinec, Z. N. Pintaric, R. Harbers, H-E. Gashe, E-M. Felix, Z. Gyenes, H. Hassel, N. Markatos, T. Kilpeläinen, J. Sommer, L. Perrin, L. Vjigen, F. Khan, Z. Pintaric, T. Koerts, A. Jacobsson, L. Jelemensky

Apologies were as noted above

2) LPWP membership

No changes in LPWP membership.

It was noted that a limited number of current WP members were not taking an active role, as requested by EFCE rules. Specifically, there was no attendance, or input in the last 3 years from Donatienne Tabouelle. Action – BF

Action for inactive members neither attending, nor replying to meeting invitations.

Many countries, which in the past used to be involved are no longer participants (e.g. Austria, Hungary, Denmark, Russia). It was requested that any WP members who have contacts in missing countries approach them and encourage their involvement. Action – All WP members.

3) Minutes of last LPWP meeting and actions arising

The minutes were approved as an accurate record, with no comments. Most of the actions were covered as agenda items as follows.

Action Number	Meeting Number	Action	Responsible	Notes	Status
1	95 - 98	Possible communication of data in the education survey and NP to send out request for information to sub-group with a deadline	NP	Insufficient data for a dedicated paper	Withdrawn
2	95 - 99	AP to form a sub-group to help decide the detail of how the strategic direction proposals will work in practice, and to	AP	VC, BF, GR, & EDR to participate, ongoing covered by Agenda 101st meeting	
3	97	Include the judging criteria for a Loss Prevention Symposium Award on a future committee meeting.	BF	Ongoing to be covered on Agenda 101st meeting	
4	97	Forward IChemE medals criteria to the committee as an example	GP	No progress – withdrawn covered by 2	Closed
5	97	Develop a draft website replacement by the September (101st) meeting	AB	Ongoing	
6	96	Look into the possibilities of sharing LPS papers on the web	BF AB	To be completed after action 3	
7	98	AP to share the feedback from the committee on the strategy questionnaire	AP	No progress	
8	100	BF to forward LPS evaluation form for delegates to GR	BF	Done	Complete
9	100	GR to send evaluation form to all delegates of LP2019 and provide results	GR	Ongoing	

- action 1: insufficient data from the survey for a self-standing paper; possibly essential data from the survey will be inserted in a general paper dedicated to safety education.
- actions 2-4: covered by the agenda of the meeting
- action 5: under development by webmaster AB
- action 6: ongoing after proper copyright agreement by BF and AB
- actions 7-9 discussed in the following points of the meeting

4) LP2019 Final evaluation and follow-up

GR presented numbers from LP2019:

- 414 participants (20 with day tickets)
- 6 Keynote speakers; 19 LPWP and LOC; 15 students
- 9 booths
- 7 sponsors: Shell, Total, DOW, LDE CCS, DSM, OCI, TUV Sud)
- 273 participants join the reception at Royal Delft (De Porceleynse Fles)
- 117 participants join the conference diner in the Museum Prinsenhof
- 249 persons indicated 3-yearly conference preference
- 116 persons indicated 2-yearly conference preference
- Total number of papers: 195. All the papers accepted for LP2019 were distributed to delegates on electronic USB key distributed with the congress pack. As for decision taken at LPWP meeting 98-99 all authors were again asked to check their paper and submit a revised version of exactly 6 pages of their paper, fully complying with the format required by CET for final publication on the scientific Journal.

- Number of papers that will be published in CET Volume 77 : 177
First-edition 2019 Copyright © 2019, AIDIC Servizi S.r.l.
ISBN 978-88-95608-74-7 ISSN 2283-9216
To be printed in Italy September 30th, 2019
Available at: <https://www.aidic.it/cet/19/77/000.html>
- Number of papers that were not compliant with CET format guidelines and/or not properly submitted or rejected during the final editorial process¹⁸ (updated after the meeting).
- Papers presented at LPS 2019 are authored from 25 Countries. Top 5 Countries were:
 - Italy 31
 - The Netherlands 21
 - Germany 20
 - France 19
 - USA 12
- Participants are from:
 - Private organisations/companies: 229
 - Authorities: 119
 - Universities: 71

Many questions were raised by participants and were thoroughly discussed to improve next LP2022 in Praha.

Focal points:

- Receiving keynote speaker presentations ppt (subjected to privacy issues and author agreement)
- Receiving regular presentations ppt (subjected to privacy issues and author agreement)
- Certificates of attendance: it is suggested to adopt AIDIC style, with small size certificate included in the conference welcome pack at the registration desk.
- Information regarding publishing paper on CET open journal, freely available electronically
- Feedback form (hard copy and electronic details) for all attending delegates to be given during registration at the conference desk
- Possibility of adopting electronic format, for multiple poster presentation with large screen, as presented at ECCE 12.
- Confirmation of the format for flash presentations coupled to posters.
- There was some discussion on potential new topics. AB will propose a possible transversal format for topic headings and sub-topics, similar to CHISA 2020 Call

5) Papers from LPS2019 for selected journals

LPWP members suggested a list of 22 potential papers (self-nominations excluded) for possible publication after major revision on the traditional SI of PSEP Official EFCE Journal dedicated to Loss Prevention Symposium.

Other papers will be published on SI of Safety Science and JLPPI, as for agreement made by GR.

JLPPI will publish also the revised version of the papers from the authors winning the LP2019 poster awards sponsored by the Elsevier.

The final decision and distribution of all invited papers between the different Special Issues, depending on the main scopes of the journals, will be made by Executive editors of the Journals and guest editors.

6) LP2022 Praha including timetable

Possible revision of timetable for next LP2022 Symposium was discussed among delegates, according to the feedback indications from LP2019 delegates and LPWP members.

Several possibilities were explored to meet with the suggestions received from LP2019 delegates and at last, it is proposed the revised timetable as follows.

Timetable

2020 October 15	Abstract submission opens
2021 May 15 June 1 (postponed)	Deadline for abstract submission
2021 June 21-23	Meeting WP LP Ostrava (abstract selection)
2021 June 30	Information to authors on abstract acceptance
2021 December 1 December 15 (postponed)	Deadline for Full paper submission
2022 January 13-14	Meeting WP LP Prague (full paper decision)
2022 January 20	Information to authors on paper acceptance/revision
2022 February 10	Final revised full paper submission
2022 February 28	Information to authors on revised paper acceptance
2022 March 31 April 8 (postponed)	Deadline for Early bird registration

7) New ideas and strategic direction of the WP including communication, LPWP website and other social media

An effort is ongoing to enhance LPWP digital presence with our Website. A dedicated LPWP website will be developed in addition to the general information made available on the EFCE website where a link will direct to LPWP. The new website will be available as a draft within Spring 2020. (AB is the webmaster until the end of LPS 2022).

Strategic group for direction of the WP: B. Fabiano, V. Cozzani, T. Meyer, H. J. Pasman, A. Pey, G. Reniers, M. Schwaninger. This group will be led by AP and will present at next meeting a proposal for a revision of LPWP terms of reference, including all forthcoming activities, strategic plan, awards, membership, digital presence, LPS organization and mission etc.

As for EFCE indication regarding increased cooperation between the different WPs, three LPWP delegates will be identified (with a single person of contact) for a working group firstly aiming at scouting and selecting possible EU calls in cooperation with the working group of CAPE WP. The first target should be networking and dissemination calls. In this regard, a common project of cooperation will be proposed at EFCE board.

8) News from EPSC and EFCE including forthcoming events

8.1 EFCE

EFCE General Assembly in Florence, Italy, on Sunday, 15 September 2019

Feedback from:

ECCE12/ECAB5 – 12th European Congress of Chemical Engineering & 5th European Congress on Applied Biotechnology Florence, Italy, 15-19 September 2019 (EFCE Event No. 744)

1737 submissions 5370 authors from 78 Countries

1043 accepted papers (60%)

1270 participants from 61 Countries

Note for next LPS: at ECCE 12 a good number of authors from non European Countries, as reported in the following:

Brazil 39, Japan 38, China 33, Korea 25, Chile 20, Colombia 17, USA 15, India 10.

It is evidenced the need for an effective dissemination and scientific advertisement action by delegates who have academic or industrial contacts in these Countries.

Future events and activities:

- ECCE13&ECAB6, Berlin, Germany, 19-23 September 2021

LPWP participation, Suggestion for keynote speaker from “our community”.

Cooperation with CAPE EFCE WP for a common session at ECCE 2021 and other EU initiatives (as for previous point 7).

- 30th European Symposium on Computer Aided Process Engineering, Milan, Italy, 24-27 May 2020

- Series “European Forum on New Technologies” new topics from WPs are searched

- Factory of the Future (Paris, Spring 2020)

- Circular Economy (Paris, Fall 2020)

Non-EFCE event

The traditional International Conference on Safety and Environment in the Process & Power Industry - CISAP 9 - is planned in Italy in Spetember 2020 and all delegates are invited to cooperate and take active part in it. Information will be sent in due time.

8.2 EPSC

Everybody can now subscribe into the Learning Sheet mailing list through the following link:

<https://epsc.be/Extra+pages/Learning+Sheets+Mailing+List.html>

- Next EPSC Technical Meeting is in Delft on October 15 & 16
- The 2020 Spring Technical Meeting will take place on April 7 & 8 at the BAM facilities in Berlin.
- 2019 European Conference on Process Safety and Big Data (EPSC and CCPS) 1 -2 October Frankfurt, Germany
- “European Conference 2019 on plant and process safety” EPSC in cooperation with European Institutions and EFCE LPWP – Cologne 11-12 December, 2019 (LPWP representative delegate: Remko Harbers)

9) Incidents

No reported.

10) Any other Business + date & venue of next meeting(s)

There was no other business.

The next meeting is planned to take place in:

Prague 8th – 9th June 2020 at Hotel Vienna House Diplomat Prague

The following meeting is planned in:

Barcelona 15th October 2020 (to be confirmed)

16.00 h End & departures